





12. Please list three references from outside your organization that have knowledge of your programs and this request.

Name	Phone		
Address	City	State	Zip Code
Name	Phone		
Address	City	State	Zip Code
Name	Phone		
Address	City	State	Zip Code

Please provide supporting documentation to support your request including: quotes on work/equipment to be performed, purchased and/or installed, receipts of incurred expenses, supporting financial Statements, detailed budgets describing use of funds, etc.

The information contained in this statement is for the purpose of obtaining funding from OPC on behalf of the undersigned. Each undersigned understands that the information provided herein is used in deciding to grant funding, and each undersigned represents and warrants that the information provided is true and complete and the OPC Board of Directors may consider this statement as continuing to be true and correct until a written notice of change is provided. The OPC Board of Directors is authorized to make all inquires they deem necessary to verify the accuracy of the statements made herein.

\_\_\_\_\_  
*Name of Organization/Agency*

\_\_\_\_\_  
*Signature of Representative*

\_\_\_\_\_  
*Date*

\_\_\_\_\_  
*Print Name of Representative*

\_\_\_\_\_  
*Title of Representative*

## A. OPC By-Law Limitations

### **No money shall be used:**

- (a) to support any candidate for political office or any political office or any political purpose;
- (b) to pay energy bills or charges;
- (c) to finance any operation of MEC;
- (d) to support the operation of any organization employing full-time paid fundraising staff;
- (e) to support the administrative costs of the TRUST (OPC) program;
- (f) to support an organization's regular operating expenses or normal fund raising income;
- (g) to pay an instructor's wages;
- (h) to support school programs that are normally (or in the opinion of the OPC board should be) supported by school budgets;
- (i) to support school programs occurring during normal school hours and/or on school property;
- (j) to support school building/facility construction;
- (k) to support school related youth trips (travel, field trips, tournaments, parades, seminars, competitions, etc.) except for disadvantaged youth;
- (l) to support individual school group/team expenses (uniforms, team/individual's equipment, etc.);
- (m) to support reoccurring sport/league expenses, individual team assistance and team travel (for tournaments, field trips, etc.);
- (n) to support home repair not related to natural disaster or medical handicap;
- (o) to pay for individual's dental care/treatment;
- (p) to support individual in job-layoff hardship situation;
- (q) to support individual's non-medical travel (field trips, competitions, seminars, etc.); and
- (r) to support individual when the assistance only delays a long term inevitability.

Note that twenty-five percent (25%) of OPC contributions are designated for college scholarships.

## B. OPC Guidelines on Applying for Hearing Aid Assistance

For an application to be considered for assistance, the applicant will need to undergo a hearing examination by a certified audiologist or an Ear, Nose and Throat (ENT) Physician. Examination by a "Certified Hearing Instrument Specialist" or their equivalent is not acceptable. *This insures that the individual has a serious medical condition, and that a thorough examination has been conducted to determine the cause of the hearing problem and the actual need for hearing aids.*

The application must include:

- a. A written statement from applicant's physician or audiologist stating diagnosis, the severity of hearing problem and how hearing aids will help alleviate it. The statement must have the physician or audiologist's name, degree and contact information.
- b. A prescription by applicant's audiologist or ENT Physician documenting which hearing aids applicant needs.
- c. A quote(s) for the cost of the hearing aids prescribed.

Awards will be based on applicant's need and impact to applicant's quality of life. The OPC board will periodically set maximum award amounts and may require additional supporting information from the applicant.